



HARROW SCHOOL  
ENTERPRISES LTD

EDUCATION | EVENTS | SPORTS | LOCATIONS



WEST STREET MEETING ROOM



WEDDINGS | RECEPTIONS | PARTIES | DINNERS | PERFORMANCES | CORPORATE EVENTS

## WEST STREET MEETING ROOM

The West Street Meeting Room is located on the top corner of West Street, Harrow on the Hill. This offers delegates a prime location when hosting meetings in the venue. The room faces the High Street and has drapes in the window to ensure the room remains private once your meeting begins.

### EXISTING FURNITURE & DIMENSIONS

The West Street Meeting Room is set up boardroom style. The venue can seat up to 20 guests for a meeting. It also has an 'overspill' area for refreshments and catering.

### EXISTING FURNITURE & DIMENSIONS

Duel Plasma Screen Connection  
Conference Call Facilities  
Unique Guest Wifi

### DAY DELEGATE RATES HALF DAY - £45.00 PER PERSON

- 5 Hour venue hire
- Dedicated Event Manager
- In House AV (laptop, projector, screen)
- Unique WIFI code
- Notepads and pens
- Jugs of water

### CATERING

- Tea and coffee on arrival
- Sandwich lunch with crisps, fruit and biscuits
- Orange juice
- Jugs of water

### DAY DELEGATE RATE FULL DAY - £60.00 PER PERSON

- 8 Hour venue hire
- Dedicated Event Manager
- In House AV (laptop, projector, screen)
- Unique WIFI code
- Notepads and pens
- Jugs of water
- Mints on the table

### CATERING

- Arrival - Tea, coffee and pastries with orange juice
- Mid Mornig - Tea, coffee and biscuits
- Lunch - Sandwich lunch with crisps, fruit, crudités, dips and a salad selection
- Afternoon - Tea, coffee and cakes
- Jugs of water

### BOOKING INFORMATION

- \*All Catering prices include 20% VAT
- \* Full payments due before Event
- \* Please refer to Menu Pack for full details
- \* Minimum Numbers Apply



Yes

Wheelchair Access



20

Conference



No

Outdoors



20

Meeting



5 High Street, Harrow on the Hill, Middlesex, HA1 3HP

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