

# FAQs

**We're here to help! No request is too big for us to explore, but please see below a list of our most frequently asked questions:**

## **Where can I hold my ceremony at Harrow School?**

Harrow School has 4 licenced Venues to host a civil ceremony, The Field House Club (5-20 guests), Shepherd Churchill Room (20-80 guests), Old Harrovian Room, (20-120) and Speech Room (120-500).

## **How do I book the registrar for my ceremony?**

Please contact Harrow Council directly on (Office Opening Hours are 0900-1700 Monday – Friday)

Telephone: 020 8901 2665 & Email [register.office@harrow.gov.uk](mailto:register.office@harrow.gov.uk).

Harrow Council have the following times available across the week for Civil Ceremonies;

Monday – Friday 09:00 – 17:00  
Saturdays 13:00, 15:00 and 17:00  
Sundays 11:00-17:00

Booking the registrar is your responsibility. Before you confirm your Wedding date with us, we require confirmation from you that the Council have confirmed your ceremony.

## **How do I get to the Venue?**

Harrow School is located in North-West London. Harrow-on-the-Hill train station has direct links into the capital via the London Underground Metropolitan Line and Chiltern Railways trains into Marylebone. We are 20 minutes by car from the M25, M40, A40, A41 and A1, and 30 minutes from London Heathrow. For directions to Harrow from anywhere in the UK, type the following address to reach us:

Harrow School Main Reception: 5 High Street, Harrow on the Hill, Middlesex, HA1 3HP

## **Can my photographer take pictures during my ceremony?**

There are certain parts of the vows when photography is not permitted. Your registrar will advise you on this and will do during the ceremony.

## **Are you allowed confetti inside and outside the Venue?**

Confetti is permitted outside all Venue Spaces, real petals are permitted only.

## **Who will look after my Wedding on the day?**

You will have a dedicated Event Manager to co-ordinate and organise the whole day. They will be with you throughout your planning to ensure it is a day to remember.

## **Can the Bride get ready at the Venue?**

This is possible, but not always ideal. Harrow School provides a private space for each Bride to wait in prior to the ceremony. This space is also used for the Bride to meet the registrar before the ceremony. Should you wish to hire a 'Hospitality Suite' at Harrow School for a Full Day please speak to a member of the events team.

## **What is my booking procedure?**

We require 50% Venue Hire deposit and a signed contract to confirm your date. The remaining 50% of Venue Hire must be paid 30 days prior to your wedding. Should you wish to have catering added to your wedding with us, our in house caterers require 100% deposit upfront, and any balances will be arranged post the wedding date.

## **Can we use our own caterers?**

Harrow School offers an list of accredited caterers that have excellent knowledge of our Venues and how we work. We therefore do not allow external caterers who have not worked with us before. As Harrow Schools Venues can be up to 400 years old we have to ensure all caterers are trusted to work within our unique spaces.

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## Can we have fireworks and Chinese lanterns?

Harrow School can provide fireworks within certain areas of Harrow School, please speak to a member of the team for more information. Unfortunately we cannot allow Chinese Lanterns due to our location near to a RAF base and having a working farm on site.

## Can we have a DJ?

Yes, of course! Your Event Manager will require all information of the DJ and liaise with them to ensure rules and regulations are adhered to and sign contracts. Harrow School works to expected noise restrictions as we are primarily a residential area.

## Can we deliver things to Harrow School?

Deliveries are permitted on the day of your wedding. Access times must be pre-agreed with your Event Manager. All items must then be taken away with you after your wedding with us.

## Can we have coaches and buses?

Yes, Harrow School has a coach bay available, please speak to your Event Manager to confirm availability.

## Does Harrow School have parking facilities?

Yes, Harrow School has a 150 capacity car park called 'Parade Ground' on Garlands Lane. Your guests can use this car park which is located approximately 10 minutes' walk from our main venue spaces.  
Car Park Postcode: HA1 3GF

## Does the venue have disabled access?

Yes, Harrow School is able to offer guests disabled access to most venues. Please note that we are located on a steep hill and some buildings date back over 400 years, so have slightly limited access. Speak to your event manager for further details specific to the disabled access to your chosen venue.

## Time restrictions

As Harrow School is located in a residential area, our music licence is required to end at 23.00 with guest departure by midnight.

# Additional Extras

Dedicated Cloak Room Attendant | £100.00

Baby Grand Piano Hire and Tuning | £150.00

Chivary Chair Hire | Quotations available upon request (start from £450.00)

DJ with Sound and Lighting | from £850.00

Dance Floor, 8 ft x 18 ft | from £625.00

Chrome Lanterns | from £12.00 each

Battery powered tea lights | from £3.00

Battery up lighters | from £75.00 each